



# Newsletter

Term Three, September 2008

# NORTHCOTE COLLEGE

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## *ut prosim aliis*



### Principal's Comment

As I write senior students are back at school after their final set of school exams before the end of year assessments and NCEA external examinations. They have returned to school to face option choices for 2009 or for Year 13, choices regarding their options beyond school. Students in

Years 9 and 10 are also choosing courses for 2009.

For a few fortunate students option choices are very straightforward. They know what they want to do and find a pathway to get them there. Clear goals are motivating. They provide a reason to learn which increases engagement and academic performance.

Other students, perhaps the majority, are not at all sure what they want to do. For all students the key is to avoid making any option decision which might eliminate future pathways at school or beyond. The catch phrase 'keep your options open' applies.

I am pleased to note that the most common problem faced at option choice time appears to be that a student wants to do more options than they can fit into their timetable. This dilemma is an indicator of their enthusiasm for learning which is clearly positive.

Something which can rob students of an enthusiasm for learning in their teenage years is the false belief that their intellectual ability is fixed; that their propensity to learn and succeed is something that they are born with and cannot change. If students believe that their success is determined by their intelligence rather than their level of effort they are likely to avoid learning opportunities if they think they might not be successful.

The challenge for teachers and parents, schools and communities, is to build the belief in all students that

effort is the key to outstanding achievement not some innate level of intelligence. Attitude and application are the most important factors in becoming a successful learner. Students must be optimistic about their ability to learn.

Students need to understand that the more they use their brain the stronger it becomes. Intelligence can be developed. Everyone can get smarter by exercising their brain and being challenged to try harder when they find work difficult. Students must be encouraged to feel challenged, rather than anxious or defeated, when they find things difficult. The latter leads students to give up instead of being determined to continue.

### Learning to learn

Success at secondary school is not only measured by passing assessments or getting qualifications and it is not the result of being intelligent in the first place. Ultimately success at secondary school is learning to learn. To this end the challenge of our school-wide preparations for the delivery of the new NZ curriculum from 2010 is not only on what we teach but how we teach.

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## CALENDAR

- Fri 26 Sept Term 3 Ends 3.30pm
- Mon 13 Oct Term 4 Begins
- Mon 27 Oct Labour Day (school closed)
- Thur 6 Nov Sports Prizegiving 7.30pm
- Thur 13 Nov Senior Prizegiving 7.30pm
- 15 Nov - 3 Dec NZQA Exams
- 24-28 Nov Junior Exams
- Fri 12 Dec Junior Prizegiving
- Term 4 Ends

Secondary schools are structured around subjects taught by subject specialists. While we might be divided by our specialist knowledge we are united by the need to teach not just the curriculum but also how best to learn, understand, make sense of and remember the curriculum. It doesn't matter whether students are in a maths, English, science, drama, PE or IT class, they need to be developing their capacity to learn. Teachers need to teach both the curriculum and effective ways to learn.

### Praise Effort

Parents and teachers can influence the willingness of students to try harder when they find work challenging or difficult by praising effort, engagement and initiative, not cleverness or ability. To do this we must train ourselves to praise effort relative to achievement rather than intelligence. Praising effort reinforces the belief that learning is the result of working hard. Praising effort is motivating whereas praising intelligence is de-motivating.

### Adults as learners

Parents and teachers need to let students see them as learners too. Last week was adult learners' week with the theme 'Adult Learners are Leaders' - which highlights the important role adults play in their families and in the wider community when they are life-long learners.

My own life-long learning experience in adult learners' week was to discover the meaning of 'occidental'. An internet search of 'westernisation' for my Year 9 social studies class revealed that occidental means western and comes from the Latin occidens meaning sunset or west. I can thank my Year 9 social studies class for this learning opportunity and I share it with you because as adults, it is important that we are seen as learners, show an enthusiasm for learning and can admit to not knowing.

I urge you to model an enthusiasm for learning and to praise effort not ability. We are all in this together.

As always I invite and welcome feedback from parents. Suggestions, ideas and comments can be emailed to [principal@northcote.school.nz](mailto:principal@northcote.school.nz).

Vicki Barrie

## **Education for Life**

Northcote College Community Education  
Phone: 481 0144 / Email: [learn4life@extra.co.nz](mailto:learn4life@extra.co.nz)  
Open 9.30am - 4pm

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# **Admin Notices**

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## **Truant Free Shopping**

North Shore Student Support and the New Zealand Police have introduced a North Shore wide initiative to reduce truancy in local communities. The programme encourages retailers and community services to ask for a students school leave pass between the hours of 9am and 3pm. If the student does not have an official school pass then they will not be served.

North Shore secondary school principals support the initiative and have been provided with new 'School Leave Passes' which Northcote College will introduce in Term 4. We remind all parents that if your child has a commitment during the day they must bring a letter to the Dean's Office at 8.55am where they will be issued an official pass to be out of school.

## **Open Day**

At the beginning of the term the Northcote College Open Day was held for prospective families in 2009. Staff and current students hosted events and activities located in and around the buildings and grounds. Despite atrocious weather conditions on the day, a pleasingly large number of families braved the elements to tour the school. The feedback received has been positive and enrolments are currently underway for 2009 entry.

For further information on the enrolment process please view the college website [www.northcote.school.nz](http://www.northcote.school.nz) or telephone the main office on 481 0141.

## **Option Choices**

Option choice sheets are due now. Parents and students who are struggling to make option choices should contact the relevant Dean, Head of Department or Careers Advisor for help.

## **2009 Calendar**

- Term 1: Monday 2 February - Thursday 9 April
- Term 2: Monday 27 April - Friday 3 July
- Term 3: Monday 20 July - Friday 25 September
- Term 4: Monday 12 October - Friday 11 December

*Please note start of year details:*

- 29&30 Jan - Senior Course Confirmation
- 2 Feb - Year 9 and Peer Support Leaders Only
- 3 Feb - Whole School [Timetable Day 1]

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# Student Achievement and Activities

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## Art Award

**Alex Ramsdale** (Year 13) has been awarded a Pat Hanly Student Membership Award by the Auckland Art Gallery. The award is an initiative of the Friends of the Auckland Art Gallery to involve top art students with the gallery and encourage interest in the local NZ art scene. The successful students chosen to receive the award demonstrated "outstanding commitment and passion for the visual arts and community awareness".

As well as a prize of art supplies Alex receives a two year membership of the 'Friends of the Gallery' and is sponsored by prominent NZ artist Max Gimblett.

This is a great opportunity for Alex to network with people from the industry and be involved in the NZ art scene.

## Classics Association Quiz Night

A total of 34 teams of three entered this fiercely contested Auckland wide competition held each year by the University of Auckland Classics Department. Questions are wide ranging and challenging on a variety of topics from the Greco-Roman Civilizations. Three Northcote College teams entered and all finished in the top half of results. The team of **Clare Gillard**, **Aidan Cameron** and **Rosa Hall** finished third overall and were easily the top North Shore side. This was a very pleasing result and a great credit to all who participated.

## Writers' Group

Two members of the Northcote College Senior Writers' Group, **Birgitta Swanberg** and **Tom Walters** (Year 12), have recently had their writing selected for publication in the Journal of Secondary Students' Writing 2008. Both students receive prizemoney of \$200 along with national recognition in the journal which features the work of talented writers from secondary schools throughout the country.

The Senior Writers' Group travelled to Wellington for the NZ Post Secondary Schools' Writing Festival at the end of August to attend workshops on creative writing with NZ authors. One of the pieces written by **Ruby Porter** over the weekend was selected as an 'outstanding piece of writing'.

## St John's Ambulance Cadet of the Year

**Michael Duxfield**, Year 12, has won the Youth Event Trophy for the St John's Ambulance Service. Michael was chosen from more than 2000 youth members between Cape Reinga and Whangamata. Michael has volunteered more than 150 hours to assisting first aid volunteers, and attending many high profile events, including Symphony and Christmas in the Park events.

## Mathex Competition

Two teams of Year 9 students recently attended the annual Mathex Competition. With up to 50 teams competing both Northcote College teams performed admirably. The team comprising **Tina Crooks**, **Jovana Nedeljkov**, **Sophie Kwan Neads**, **Michael McSweeney** and **Maxton Scott-Coulson** finished in sixth place with **Sid Dymond**, **Andy Kim**, **James Stebbing** and **Robbie Macdonald** placed in the top quarter.

## Alliance Francaise - French Speaking Competition

Three Northcote College students recently participated in the Alliance Francaise French speaking competition for the Auckland Region held at the University of Auckland.

**Ivor Popovich**, Year 12, completed his section and was awarded Tres Bien level.

Year 13 students **Nadege Yakouto** and **Tegan Cheeseman** both competed in the Hors Concours section for speakers with a higher level of exposure to the French language. Nadege won the section and Tegan was placed second equal.

## Drama Fame

Look out for **Sophie McBride** (Year 13) in a lead role in the film version of Under the Mountain to be released in 2009 by Walt Disney Studio Pictures.

Sophie plays 'Rachel Matheson', one of twins central to the storyline and will work alongside well known NZ actor Sam Neill. Filming started in August with some scenes being shot in and around the makeshift house built by Lake Pupuke.

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# Student Achievement and Activities

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## Talent Quest 2008

Talent Quest '08 built on the success of last year's event and has set a new benchmark for future talent quests. On the night the performers were outstanding. They were deserving of the limelight and showed off their talents superbly. Undoubtedly the show is one of the highlights in the student calendar.

Best Vocal

**Sophie McBride**

Best Band

**Fox in French** (*original composition and flair*)

Tim Berry, Grace Watson, Matt Innes, Alex Grant

**Aqua Boys Dae Spa** (*musicianship*)

Jeremy Teal, Matt Innes, Adam Fuhr, Tim Vickers, Chris Tan, Miller Christensen-Yule

Best Instrumentalist

**Chris Tan** (*Bass Guitar*)

Best Dance/Choreography

**S.T.E.P.**

Shay Siligi, Tavoi Taufalele, Elsa Gashema and Puipui Masima

Most Entertaining and People's Choice Award

**Gangstas Against Yellow**

Adam Gerrett and Andrew Harrison

The 'Play It Strange' Best Performer Award

**Matt Innes**

The judges for the evening were Michele Hine - professional actor/director and senior lecturer at Unitec in Performing and Screen Arts. Calum Gunn - bass guitarist with 'Brand New Math' and Depot Artspace Recording Studio Manager and Lydia Cole - ex Northcote College student (2001-2005) and recent recipient of a NZ On Air single and video grant worth \$10,000.

Hours of planning and effort went into the show and we thank all those who contributed time, expertise and energy to the event.

Lydia Cole said after the event:

*"I had such an amazing time ... it's so important in the development of kids and their dreams."*

## Cocoon

Students have been busy over the past term working on many exciting projects.

In August five members of the Youth Jam team represented Northcote College at the Enviroschools Youth Conference in Rotorua. The theme of this year's conference was designing sustainability in schools and the wider community. The students decided to look at the way Northcote College affects the natural stream close to our school and what could be done to minimise impact. This involved testing the water quality of the stream, investigating the performance of drains around the school, planting native trees and writing letters to the council. The presentation was made into a film with an original sound track. The group's presentation was so successful they have been invited to attend the International Youth Coastal Conference in Queensland, Australia in October.

Two students represented Northcote College at the Sustainability Cities Conference in Auckland. This year's focus was to look at the sustainability practices proposed for the new city at Flatbush I, South Auckland. Over the five day period the students travelled by public transport to look at various examples of sustainable buildings and projects in the Auckland area. They heard from engineers and city planners and then set about deciding what extra action could be taken to make the proposed Flatbush city more sustainable.

The solar panel wall on the Northcote College building M4 is now up and functioning. Northcote College was selected as a pilot school by BRANZ (Building Research Association of New Zealand) to trial this new technology. The solar wall is a passive absorber of solar heat. In winter the wall quickly absorbs the sun's energy and converts it into heat energy for heating in the classroom. A fan pumps the hot air, once it reaches the appropriate temperature, into the top of the building. Students are involved with the monitoring of this equipment and will be contributing to a research paper as the project progresses. This is a perfect opportunity to see physics in action.

With end of year exams quickly approaching Cocoon students are now consolidating activities. Their key focus now is to set up working groups within Cocoon so that they can be even more effective.

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# NZQA Matters

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## NZQA Matters

As we enter the last stage of the senior academic year, most subjects are running final internal assessments and revision sessions. The pressure is on for students to attend every lesson and focus on their goals. For many students the goal is a Merit or Excellence endorsement of their NCEA certificate. This requires a minimum of 50 credits at Merit or Excellence.

The recent school examinations should be used to aid revision, as areas of strength and weakness will have been identified by the marking. Senior students are urged to spend some of the holidays working on the sections that were problematic as there are only five school weeks remaining before NZQA examinations begin. Teachers are more than willing to assist students with additional revision material and to mark extra work on request.

The exam timetable has been provided for each student and can also be found on-line [www.nzqa.govt.nz](http://www.nzqa.govt.nz) Please help your student to have a good start to each examination by ensuring that they are at school with their candidate entry slip and the necessary pens 30 minutes before the start of each examination.

If a student is seriously unwell on the day of an examination you should contact the school office as early as possible so that we can advise the best course of action. NZQA regulations require students who are unwell to be seen by a doctor on the day of the examination and the doctor must complete the application for compassionate consideration. This can be downloaded from the NZQA website or collected from the school office.

For students, the first point of contact if there is a problem on the day of the examination is the Exam Centre Manager however if you have any questions relating to NZQA please do not hesitate to contact me by telephone or e-mail: [karenr@northcote.school.nz](mailto:karenr@northcote.school.nz)

## University Entrance

The selection procedure for entrance to the University of Auckland has changed significantly. From 2009, in addition to the nationwide criteria, all applicants will be assigned a rank order based on their best 80 credits at Level 3 or higher and weighted by the level of achievement attained. Further information and detail has been provided in the Northcote College 2009 Course Directory issued to all students this term.

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# Affair of the Heart

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6 - 8 March 2009

## Northcote College School Hall

Planning for the 2009 event is well underway. The dedicated and wonderful team behind this annual event are working tirelessly towards the organisation and sponsorship needed to ensure the high profile achieved in previous years.

Anyone keen to be involved in any way by offering time, expertise, contacts or sponsorship opportunities would be most welcome. Please contact Margot Richmond by email at [magoo@xtra.co.nz](mailto:magoo@xtra.co.nz) or leave your details at the college office.

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## Past Pupil Update

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### Congratulations to:

**Caroline Gallop** (2001-2005) who recently not only graduated from the International Travel College of New Zealand but was also awarded 'Student of the Year' from the City Campus.

**Ollie Smith** (2001-2005) who is currently a third year mechanical engineering student at Auckland University on a four year scholarship with Glenbrook Steel. Ollie made the Deans Honours List for 2007 and continues successfully juggling study commitments and three part-time jobs.

*We are always happy to hear about the successes and achievements of past pupils. Please contact the school office or email [office@northcote.school.nz](mailto:office@northcote.school.nz) with your information.*

## Trades & Services Booklet

You may have seen the Handy Trades & Services Booklets available for sale in the college Accounts Office, school shop and the Yarntons stores. The booklets contain thousands of dollars in total savings across a wide range of local businesses and have been donated to Northcote College by Andrew Howard from Harcourts, Birkenhead. All proceeds from the sale of the booklets go to support Northcote College.

Andrew Howard

Sales and Marketing Consultant

PH: 4810900 MOB: 021 640222

Email: [andrew.laressa@vodafone.co.nz](mailto:andrew.laressa@vodafone.co.nz)

# Sports Report

The winter season has come to an end and though we have been plagued with rain causing many cancellations it has been a successful season for many of the Northcote teams. A big thank you to Dave Maloy our head groundsman and his crew for all the hard work in keeping our fields in playable condition. Many other schools have all their fields closed for weeks at a time.

## HOCKEY

It has been a hugely successful season for our girls Hockey teams.

The Girls 1st XI finished a fantastic season with a 2 - 0 win over Kaipara College to win their grade. This is the first time the Girls 1st XI have played in the 1A Grade so it is a significant achievement. Congratulations to the team and their coach Prasant Nathoo and manager Mr Lydiard.

The 2nd XI Girls also won their grade defeating Kingsway in the finals. Well done and a big thank to Miss Tagg for her coaching skills!

The Northcote Boys Hockey teams also enjoyed a successful season against some fierce competition. The 1st XI finished 4th equal and the 2nd XI finished 4th in their respective grades.

## RUGBY

The rugby season has come to the end of what has been a successful season for all teams.

The 6th grade flew the flag for Northcote rugby by reaching the A-Grade and performed really well with only one narrow loss leading up to the finals, which saw an unfortunate loss to Orewa in the semis.

The 5th grade need to be commended for their positive attitude and perseverance during the season. This team is made up of mostly forwards and Mr Conrad can be congratulated for the way he brought the team together.

The 4th grade started the season well with some great wins over top rugby teams but failed to reach the A-Grade through a technicality. Nevertheless they went on from strength to strength and were unbeaten in B-Grade.

We have been fortunate to have Mr Wallace on board as both teacher in charge of rugby and 1st XV coach. He is pleased to see the talent coming through and is very excited about the future of Northcote rugby.

The 1st XV enjoyed a very good season, winning the Stott cup from Birkenhead for the first time in 10 years. The team went on to beat Long Bay College and Mahurangi College to qualify for the A-Grade for the first time in the school's history. They won against Orewa College in a tight game to record a first win in A-Grade - an excellent achievement.

## SOCCER

The 1st XI Boys Soccer had another successful season. The team finished 4th in their debut season in the Auckland Secondary Schools A2 division and with most of the team returning it augurs well for promotion to A1 next year.

The highlight of the season was their knockout cup run before being eliminated by national champions Mt Albert Grammar in the semi-finals of the Auckland Competition. The end of season tournament saw a new captain, **Jack Taylor**, new vice captain, **Bruno Howard**, and four year 10 boys. The team played some great football and improved during the week to win the final for the bottom eight competition.

2008 also saw the departure of **Cameron Lindsay** to a professional contract with Blackburn Rovers in England.

## AEROBICS SUCCESS

Congratulations to the Northcote College Aerobic Team who won 'Silver' at the New Zealand Secondary Schools Aerobic Championships.

The team consisting of **Jaimee Dudley**, **Rosanna Levett** and **Ella McGreal**, qualified for the nationals by winning 'Gold' (for the second year running) at the Auckland Championships earlier in the year.

## RHYTHMIC GYMNASTICS

Congratulations to **Angelika Zueva** who competed in the Auckland Secondary Schools Rhythmic Gymnastics Championships and placed second in the girls Club A-Grade.

# Sports Report

## ROLLER SKATING

Congratulations to **Macarena Carrascova** and **Leisha Cheong** who both competed in the regional Roller Skating Champs. Macarena competed in Figure and placed 1st in Free, 1st in Glide, 2nd in Dance and 2nd in Figures.

Leisha competed in Artistic and placed 1st in Cadet Solo Dance and Free Skating. We look forward to more great results from the area competition in October.

## CANOE POLO

Canoe polo is the largest kayaking discipline in New Zealand, but you would hardly know it unless you have wandered into a pool late at night. With more than 3000 players canoe polo is played all over New Zealand (as well as the world) and is played by a team of five in a standard sized pool. Throwing a ball around while kayaking brings together the disciplines of waterpolo and kayaking plus tactics similar to basketball. Players pass and manoeuvre around the pool to be in a position to shoot at a goal suspended above the water which is vigorously defended by the other team. With the ability to push people over and ram other kayaks, canoe polo is a sport that teaches both kayaking, ball skills and teamwork.

Currently we have one senior team playing for Northcote College consisting of **Courtney Rayes, Kathryn Skinner, Robbie Richmond, James Gee, David Carpenter, Alex Lowen** and **Bridie Richardson**. In their first year the team has quickly become top of the North Shore League courtesy of Courtney's fantastic goalie skills and the strength of the rest of the team pushing the other teams around and sometimes over. In term 4 the goal is to develop a junior team to continue the growth of the sport at Northcote College. If you love the water and can paddle a kayak in a reasonably straight line see Miss Beaumont for more details.

## ROCK CLIMBING

**Elena Lochore-Ward** placed 5th equal in the under 16 girls' category of the New Zealand Sport Climbing Nationals and 2nd in the Senior Girls' division at the 3rd 2008 Rock Climbing competition. Well done Elena.

## SWIMMING SUCCESS

Congratulations to **Sophie Wotherspoon** who has qualified for the National Swimming Age Group

Championships in 2009.

After competing in the Auckland Winter Championships and earning a bronze in the 50m backstroke event, Sophie went on to compete at the Auckland Secondary Schools Individual Swimming Championships and placed 3rd in 50m breaststroke, 100m backstroke and 100m individual medley.

Concentrating on improving her times and doing well at the Auckland Championships in December means Sophie will be spending a lot more time in the water!

## UNDERWATER HOCKEY

Congratulations to the Northcote College Junior Underwater Hockey Team which took 'Gold' in the Auckland competition.

Coached by **Jaimee Dudley** the team have had a very successful year. At the Northern Regional Tournament earlier this year the team won the silver medal and qualified for the New Zealand Nationals which were held recently. At the national tournament the team played well to place 6th in New Zealand.

The team consists of **Tristin Slater, Kerry McGrath, Julian Debruyne, Aaron Young, Matthew Cowie, Danny Parke, Andrew Tombs-Taplin, Leon Lindsay-Russell, Jordan Kimpton, Michael Dudley** and **Elliot Richmond** (Captain).

**Jaimee Dudley** also received the school trophy for most valuable player at the Auckland prizegiving.

## BOXING

**Chris Tan** is the novice intermediate 54kg weight champion after winning his grade at the North Island Novice Boxing Championships in Rotorua.

## SKIING

The Northcote College Ski Team participated in the annual North Island secondary school skiing competition held this month at Turoa ski field. The team of **Charles Cheesman, Ryan Meijering, Claire Beuvink, Chris Divitt** and **Ben Wrightson** placed 27th out of 109 competing schools. The tournament saw a great effort by all our competitors including **Ben Corlett, Constanza Feroldi, Zoe-Rose Herbert** and **Giovanni Guidi**.

# Sports Report

## TOURNAMENT WEEK

Northcote had seven teams competing in tournaments around the country. While the results were mixed all the players had a great time and represented the school well.

Soccer: (Rex Dawkins Tournament Auckland)

1st XI boys Soccer after a poor start won their last three games to win the bottom 8 competition and overall finished 17th out of 24 teams.

Soccer: (Northern Satellite Tournament Whangarei)

1st XI girls Soccer placed 5th overall.

Basketball: (AA Premierships Tournament Waitakere)

The Premier Boys placed 8th overall and the Premier Girls placed 6th overall.

Hockey: (Johnson Cup Tournament Invercargill)

Boys 1st XI played over five days and won a 4th placing in their pool.

Hockey: (Chica Gilmer Trophy Tournament Tauranga)

Girls 1st XI placed 4th in Pool D.

Netball: (Upper North Island Netball Tournament Papakura)

Team One Netball was strapped by injury: Kat Hiku broke her arm in the first game, followed by other key players who sustained major injuries. Some younger players joined and used the experience as development for next year's team. The team managed to win in the play offs which placed the team 28th out of 34 teams in B-Grade.

*Thank you to the teachers, parents, coaches, managers, umpires and referees for giving up their time to helping Northcote College teams.*

## SELECTION CONGRATULATIONS:

**Sikander Yousufi** - selected for the Auckland secondary schools Under 15 Soccer team.

**Tracey Lydiard** - selected for the North Harbour Under 18A representative Hockey team.

**Elliot Richmond** and **David Halaufia** - selected for the North Harbour Under 14 Rugby team.

**Nick Matthews** - selected for the North Harbour Under 16 Rugby team.

## INTERNATIONAL RUGBY TOURS

At the beginning of August the Northcote College 1st XV Rugby team experienced their first taste of international competition when we were invited to play against the Showa High School team from Japan. The game was won convincingly by Northcote with a score of 45 to 3 and we were able to introduce several of the younger players who all performed very well.

Later in the month the college hosted a touring team from Namibia. Windhoek High School spent a total of 10 days touring the North Island and we were fortunate to host the 26 players and their coaches/managers for two days, which provided a fantastic opportunity for the boys to experience a different culture and build links for the future. The game proved to be a very hard and physical one for both sides. Windhoek High won the encounter 19 to 3. The experience was valued by both players and spectators on the day.

Sports Office

Phone: 481 0141 ext 749

Ruth Blackwood/Donna Cook - Sports Coordinators

email: sports@northcote.school.nz

Shane Latch - Sports Elite Manager

email: shanel@northcote.school.nz

Arie van der Zwan - Director of Sport & P.E.

email: ariev@northcote.school.nz

## Sports Prizegiving

Thursday 6 November

7.30pm

Sports Prizegiving will be held in the school hall on Thursday 6 November. Mark it in your diaries!

A reminder to anyone who has not yet returned their cups/trophies from last year to please return them to the office as soon as possible so they can be prepared for 2008 presentation.