



# NORTHCOTE COLLEGE

## APPLICATION TO BE A HOMESTAY FORM

**Please complete all sections of this form**

<b>Primary Caregiver's Name</b> Last Name: First Name:	<b>Secondary Caregiver's Name</b> Last Name: First Name:
Date of birth:	Date of birth:
Address:	
<b>Phone Numbers</b> Home: Mobile: Work Number:	Mobile: Work Number:
Email address:	Email address:
Occupation:	Occupation:
Employer:	Employer:
Bank Account: (For homestay payments)	

**Family profile:**

Total number of household members				
Complete these details for each person living in the home				
Name:	DOB	M/F	Relationship to Hosts	

**Preferred Placements – Please tick the appropriate boxes**

<input type="checkbox"/> 1 student	<input type="checkbox"/> 12/13 years	<input type="checkbox"/> Male only	<input type="checkbox"/> 1-2 Terms
<input type="checkbox"/> 2 students	<input type="checkbox"/> 14/15 years	<input type="checkbox"/> Female Only	<input type="checkbox"/> 2-3 Terms
<input type="checkbox"/> 3 students	<input type="checkbox"/> 16/17 years		<input type="checkbox"/> 4 Terms +
	<input type="checkbox"/> Age - no Preference		<input type="checkbox"/> Other

**Family Interests:**

<input type="checkbox"/> Animals	<input type="checkbox"/> Cricket	<input type="checkbox"/> Hockey	<input type="checkbox"/> Rowing	<input type="checkbox"/> Table Tennis
<input type="checkbox"/> Athletics	<input type="checkbox"/> Cycling	<input type="checkbox"/> Horse Riding	<input type="checkbox"/> Rugby	<input type="checkbox"/> Tennis
<input type="checkbox"/> Badminton	<input type="checkbox"/> Dance	<input type="checkbox"/> Lawn Bowls	<input type="checkbox"/> Sailing	<input type="checkbox"/> Theatre
<input type="checkbox"/> Basketball	<input type="checkbox"/> Family Outings	<input type="checkbox"/> Mountain Biking	<input type="checkbox"/> Skateboard	<input type="checkbox"/> Touch Rugby
<input type="checkbox"/> Beaches	<input type="checkbox"/> Fencing	<input type="checkbox"/> Movies	<input type="checkbox"/> Skiing	<input type="checkbox"/> Trampoline
<input type="checkbox"/> Board Games	<input type="checkbox"/> Fishing	<input type="checkbox"/> Netball	<input type="checkbox"/> Snow Boarding	<input type="checkbox"/> Travel
<input type="checkbox"/> Cars	<input type="checkbox"/> Gardening	<input type="checkbox"/> Outdoors	<input type="checkbox"/> Soccer	<input type="checkbox"/> TV
<input type="checkbox"/> Chess	<input type="checkbox"/> Go-Carts	<input type="checkbox"/> Photography	<input type="checkbox"/> Sports	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Church	<input type="checkbox"/> Golf	<input type="checkbox"/> Reading	<input type="checkbox"/> Squash	<input type="checkbox"/> Walking
<input type="checkbox"/> Computers	<input type="checkbox"/> Gymnastics	<input type="checkbox"/> Rock Climbing	<input type="checkbox"/> SUP	<input type="checkbox"/> Water polo
<input type="checkbox"/> Cooking	<input type="checkbox"/> Hiking	<input type="checkbox"/> Rollerblading	<input type="checkbox"/> Surfing	<input type="checkbox"/> Water Sports
			<input type="checkbox"/> Swimming	<input type="checkbox"/> Other

**Your Home Facilities:**

Please provide brief details about your home and the bedroom you intend to provide for a student. Please note, we do not allow students to share a room, except for some short-stay group tours.

<input type="checkbox"/> Pool	<input type="checkbox"/> Near Beaches	<input type="checkbox"/> Near Shops
<input type="checkbox"/> Garden	<input type="checkbox"/> Boat	<input type="checkbox"/> Piano
<input type="checkbox"/> Wifi – Unlimited Fibre broadband	<input type="checkbox"/> Spa Pool	<input type="checkbox"/> Holiday Home
<input type="checkbox"/> Wifi Other	<input type="checkbox"/> Table Tennis	<input type="checkbox"/> Trampoline
<input type="checkbox"/> Pool table	<input type="checkbox"/> Bicycle for student use	<input type="checkbox"/> Other

**Transport to School:** advise how your student will get to and from school

<input type="checkbox"/> Walking	Mins	<input type="checkbox"/> By Bus	Bus No.	Mins
<input type="checkbox"/> By Car	Mins	Approx. cost of bus per trip: \$		

Pets – Please list all pets	
Are these pets indoors or outdoors?	
Diet – Do you have a special diet? e.g. Gluten free	
Would you accept a student with a special diet?	
Total number of bedrooms in your home?	
Total number of bedrooms for students	
Study facilities for student, eg desk in room	
Number of Bathrooms in your home	
Religion – Churchgoer Yes/No	

Main language spoken in home? Second language spoken in home?	
Do members of your home smoke?	
Does either host parents go away overnight or for weekends?	
Do both caregivers have a full driver's license?	
Does any family member have a medical condition the student should know about? Give details	
Do you have any relatives/friends who sometimes stay with you who you have not mentioned above? Provide details	
Reasons for offering homestay accommodation	
Do you wish to host any particular nationality?	
Any other comments or requests?	

**Details of an emergency contact outside of your household:**

Full Name:	Relationship:
Address:	Email Address:
Home No:	Mobile No:

**PART 2**

**Photos** – We require 3 photos (.jpeg or .png file) which will also be held on file and sent, as part of your family profile, to a new student.

1. The outside of your home
2. The student's bedroom
3. Your family members

**Send digital copies as an attachment to:** [xu@northcote.school.nz](mailto:xu@northcote.school.nz)

**TERMS AND CONDITIONS**

Thank you for offering to become a homestay for International students attending Northcote College. As part of this application process, please sign the attached 'Homestay Carer Agreement' and carefully read the terms and conditions it contains.

**I/We acknowledge that the above information is true and correct**

Signature – Homestay caregiver(s):

Printed Name: .....

Date: .....

**Thank you for taking the time to complete the Application Form**

**A few points to note before submitting your forms:**

- Every person living in your home (or someone who regularly stays overnight in your home) who is 18 years of age or over must submit a police vetting form
- Being a homestay family should not be relied upon as a constant source of income. Students come for short or long stays and when one leaves we may not be able to place a student with you again immediately.
- Homestay payments should be considered more of a reimbursement for costs associated with having an additional person in your family rather than an additional source of income.
- We are generally only able to accept homestay families who are within one bus stage of our school. This is because students like to be able to easily get to and from school and to meet their friends at weekends and after school.
- Our peak demand periods for homestay families are: late January, end of March/April, & July, August

**PLEASE USE THE CHECKLIST ON THE FOLLOWING PAGE TO ENSURE  
YOU HAVE NOT FORGOTTEN ANYTHING**



## NORTHCOTE COLLEGE

# HOMESTAY APPLICATION CHECKLIST

Please check that you have completed all forms and processes listed below before submitting your application:

**Application to be a Homestay form filled in and signed**

**3 Photos provided to the school in electronic format**

**Homestay Carer Agreement read, understood and signed**

**Referee Forms provided to referees (at least 1 for each caregiver)**

**Police Vetting forms filled in for each family member 18 or over**

**2 Forms of ID (one photographic) for each family member 18 or over  
Shown to school staff**

**'Guidelines for Hosting an International Student' and 'Homestay Caregiver Booklet'  
read and understood**

**Please note: Once all paperwork has been received by the school, and all procedures completed, if we consider you suitable to host a student, we will contact you to arrange a home visit and interview. We require both caregivers to be present at the interview.**



## NORTHCOTE COLLEGE HOMESTAY REFEREE CHECK

(Please supply this form to **at least 1 referee for each caregiver** and ask them to return it directly to the school (See details at end of form))

### Confidential

This form is to help us in the assessment of an applicant's suitability to provide homestay care for an international student attending Northcote College

Thank you for taking the time to complete the form. We appreciate your honest response to the questions below.

**The information you provide is strictly confidential.**

Name of Applicant \_\_\_\_\_

Name of Referee \_\_\_\_\_

Referee's email \_\_\_\_\_

Mobile phone \_\_\_\_\_

Relationship to Applicant (eg. friend, workmate, associate, employer)

How long have you known the Applicant?

Do you consider the Applicant to be a suitable person to care for an international student?

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Please comment on the following:  
(Use a separate piece of paper if required)

- 1 The suitability of the applicant to care for international students.  
Please consider attitudes to other cultures, motivation, knowledge, skills, emotional and psychological stability and strength, role modelling.

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2 The suitability of the home. Please consider other family members and the appropriateness of the physical and emotional conditions in the home.

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**If you have any comments or would like to contact the school directly please contact**

Thank you for completing this form.  
Please return to:

**Cici Xu  
Northcote College  
Kauri Glen Road  
Auckland 0627  
Phone: 09 4810141 ext. 713**

**e-mail: [xu@northcote.school.nz](mailto:xu@northcote.school.nz)**