



Northcote College Sport Coaches/ Managers/ Volunteers Information Letter

Northcote College would like to welcome all coaches/ managers and volunteers to the season. Your time, commitment and expertise is very much appreciated. Without you, sport in the school would not be possible. To assist you we have prepared this information sheet together with a Coaches/ Manager and Volunteers Manual.

STATEMENT OF INTEGRITY

As Members of College Sport Auckland, Principals recognise and accept collective responsibility to act with integrity in protecting the values of school sport so that each secondary school student attending a Member's School can experience sport in a positive and safe environment.

In recognition of this responsibility, all schools taking part in College Sport sanctioned events agree to display honesty, respect, and fair play in their own school and towards other schools and competition organisers.

CODE OF CONDUCT

Every coach, manager and volunteer has a responsibility to uphold the spirit of fair play and sportsmanship in any College Sport competition. Schools are responsible for providing a safe environment for College Sport matches and events in which all individuals are treated with respect.

As a coach/manager/ volunteer I will:

- Enjoy being involved in sport
- Respect all officials, colleagues, coaches, players, supporters, and opponents
- Place the safety and welfare of my players/athletes before anything else
- Be a positive role model at all times for my players/athletes

Students want to be in an environment which is safe and supported, where they are encouraged to be the best they can be and gain maximum enjoyment from what they are doing.

Students can be harmed through their experience of sport and recreation. This harm can take many forms, harmful practices have no place in student's sport.

Northcote College is fully committed to safeguarding the welfare of all students in its care. We recognise the responsibility to promote safe practice and to protect children. We will ensure that suitable and appropriate staff and volunteers are engaged to work with

students. It is a requirement for all schools, by New Zealand Government legislation to have all staff/ coaches/ managers and volunteers to be Police vetted. Attached is a Police Vet form, please complete this and return it to the Sports Office with two forms of photo ID, as soon as possible.

Child Protection

The safety and wellbeing of students is our top priority.

As a sports coach/ manager/ volunteer you have an important role to play in keeping students safe and ensuring their wellbeing.

If you are concerned about the well-being of a student or if a student tells you they are being harmed, neglected, abused or ill-treated you must report this immediately to the Director of Sport, or Head of Guidance or a member of the Senior Leadership Team.

(Northcote College Child Protection Policy)

All students must abide by the College Sport Code of Conduct:

As a student, I will:

- Enjoy playing sport, have fun, and partake in healthy competition
- Respect all officials, teammates, coaches, supporters, and opponents
- Play by the rules of my sport at all times
- Wear the appropriate attire for my sport
- Be humble in victory and gracious in defeat
- Represent my school with the utmost pride, dignity, honesty, and loyalty

If behavioural or playing misconduct does occur this must be reported to Paul Hewson, Director of Sport, phewson@northcote.school.nz or the member of our Senior Leadership Team in charge of sport, Mike Dudley, mdudley@northcote.school.nz.

Please complete the attached form and return it to the Sports Office (either in person or via email sports@northcote.school.nz), together with your Police Vet form including 2 forms of photo ID asap (to be renewed every three years).

Please accept our thanks for taking the time to coach/ manage or volunteer (for) one of our sports teams.

We wish you the best of luck for the season, and if you have any problems, queries or require some support please contact the sports office.

Link to Sport NZ for your reference - www.sportnz.org.nz

Coaches, Managers and Volunteers Agreement:

Name: _____

Team: _____

Year: _____

Address: _____

Home Ph: _____ Work Ph: _____ Mob Ph: _____

Email address: _____

Emergency contact contact number: _____

Name of Emergency contact person: _____

(In case of personal injury)

Any Medical Conditions: _____

- I have read and agree to abide to the policies as stated in the Northcote College Sports Policy and Procedures.
- I agree to allow the school to perform a police vet as stated in the College Sports Policy and Procedures.
- I will adhere to all fair play regulations - College Sport.
- I will treat all players equally and with respect.
- I will take all care to ensure the safety of players, officials and supporters.
- I agree that my contact phone numbers can be listed in the contacts.

Signed: _____
(coach/ manager)

Date: _____ / _____ / _____

Signed: _____
(sports coordinator)

Date: _____ / _____ / _____